

SOP for Accessing the AALAS Learning Library



Prepared by

Laboratory Animal Unit

The University of Hong Kong



(Oct, 2013)





HKUL Authentication

HKU Portal Empowered

Some HKUL electronic resources and services have restricted access. In general, staff as well as currently enrolled HKU students are allowed full access.

- HKU students, staff and HKU SPACE staff should enter their HKU Portal UID and PIN.
- SPACE students, Alumni, Circle of Friends should enter their Library card number and self-chosen PIN.

Registered library users only.

HKU Portal UID / Library card number:


PIN :

- [Find out what your HKU Portal UID and PIN are.](#)
- [Find out what your Library card and PIN are.](#)
- [HKU Portal PIN problems.](#)
- [Library card PIN problems.](#)

Important : Please read the [HKU Libraries' Personal Information Collection Statements.](#)

Step 1: Type in the web-address:
http://lib.hku.hk/cgi-bin/check_form/AALAS-form.
This will divert you to the HKUL homepage for authentication.
Sign in with your own HKU Portal Account name and password

Step 2 : Verify that you have actually logged-in. Your name should appear in this window



Online training, created with you in mind.

If you are involved with the care and use of laboratory animals, the AALAS Learning Library meets your needs.

Welcome _____ of University of Hong Kong Libraries log out **Expiration: 8/23/2014**

- ▶ Subscriber Center
- ▶ Personal Access
- ▶ Libraries
 - ▶ Animal Care and Use Courses
 - ▶ JAALAS CEU Test Library
 - ▶ School Resources Library
 - ▶ Animal Biosafety Training Program
- ▶ Course Search

AALAS Learning Library News

Keep your account active so that you can access all of our courses and earn a transcript!

- ▶ Have you gotten the following message after login?
 - "No active account. Contact Group Coordinator."

If so, then you must contact the Group Coordinator at your institution and ask them to assign you a paid account on their roster. A paid account = an active account. Access to your existing transcript and all of the free courses continues even when your account is expired. To keep learning, earning CEUs and growing your transcript, keep your account active!

Updated AALAS Learning Library Help Center!

- ▶ The new **Group Coordinator Guide** describes the new features of the ALL that will make managing your training easier and more efficient! For example:
 - *Training Assignment Management*: assign courses to specific people for completion. Includes automatic emails to the trainees and Group Coordinators.
 - *Multiple Group Coordinators and Group Monitors*: many people can be assigned these roles to better manage your time.
 - *Authoring custom courses*: the new HTML editor makes editing a page easier

Free webinars: Recordings of our 3 webinars are also available in the Help Center. These are: Group Coordinator Highlights, Training Assignments, and Authoring Custom Courses.



AALAS LEARNING LIBRARY

Animal Care and Use in Research and Education



About ALL

Libraries

Course Catalog

Help Center

Subscriber Center

- Animal Care and Use Courses
- JALAS CEU Test Library
- School Resources Library
- Animal Biosafety Training Program
- Course Search

Online training, created with you in mind.

If you are involved with the care and use of laboratory animals, the AALAS Learning Library meets your needs.

- ▶ Subscriber Center
- ▶ Personal Access

- ▶ Libraries
 - ▶ Animal Care and Use Courses
 - ▶ JALAS CEU Test Library
 - ▶ School Resources Library
 - ▶ Animal Biosafety Training Program

- ▶ Course Search

Welcome [redacted] of University of Hong Kong Libraries

log out

Expiration: 8/23/2014

Step 3: Go to "Libraries" and choose "Animal Care and Use Courses"



AALAS LEARNING LIBRARY

Animal Care and Use in Research and Education



About ALL

Libraries

Course Catalog

Help Center

Subscriber Center

Animal Care and Use Courses

JAALAS CEU Test Library

School Resources Library

Animal Biosafety Training Program

Course Search

Animal Care and Use Courses

Cassius Chan log out

Tracks

Select a track to view courses organized by job function. For all AALAS courses, choose the AALAS Courses track.

[University of Hong Kong Libraries Tracks](#)

[AALAS Courses](#)

[Free Courses](#)

[HOME](#) | [CONTACT US](#) | [TERMS & CONDITIONS](#) | [AALAS.ORG](#)

©2005 American Association for Laboratory Animal Science. All Rights Reserved.

Step 4: Under the “Animal Care and Use Courses”, please check “AALAS Courses” under “University of Hong Kong Library Tracks”



Animal Care and Use Courses

JAALAS CEU Test Library

School Resources Library

Animal Biosafety Training Program

Course Search

Animal Care and Use Courses

Cassius Chan log out

Tracks

Select a track to view courses organized by job function. For all AALAS courses, choose the AALAS Courses track.

University of Hong Kong Libraries Tracks

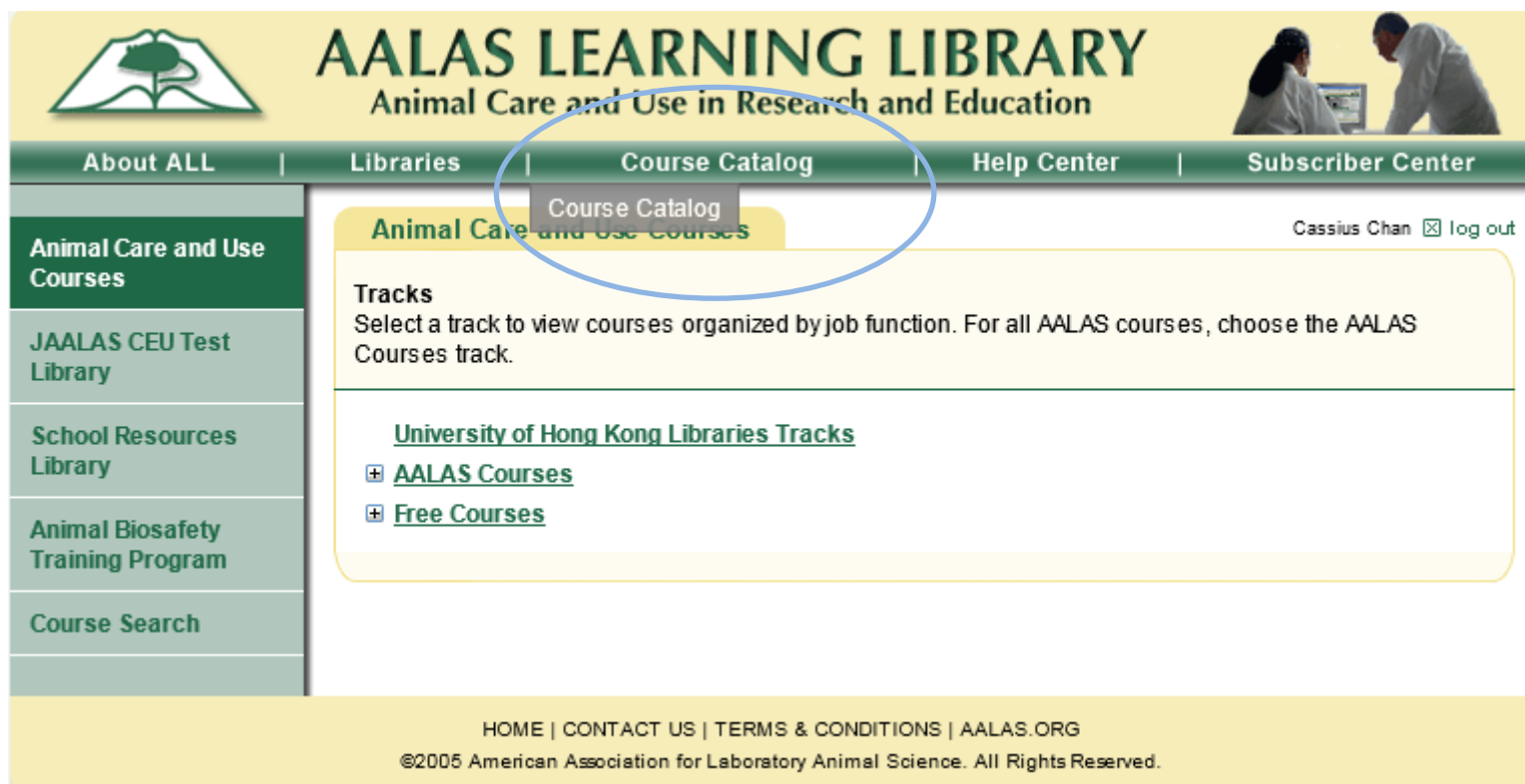
AALAS Courses

- AALAS Certification Preparation
- ALAT Courses: 2009 ALAT Training Manual
- Anesthesia, Analgesia, and Surgery
- Animal Health and Wellbeing
- Bioethics
- Biosecurity
- Compliance and IACUC Training
- Conversions and Calculations
- Facilities, Supplies, and Materials
- LAT Courses: 2012 LAT Training Manual
- LATG Courses: 2007 LATG Training Manual
- Management and Training
- Occupational Health and Safety
- Species-Specific
- US Mandates and Guidelines

Free Courses

Step 5:
Select the appropriate course by clicking the titles for perusal

Step 6: Alternatively, to search if a specific topic is available, go to “Course Catalog” and browse through the list that contains the title of all courses. Please note that some courses are not subscribed under “University of Hong Kong Library Tracks” and are therefore not accessible by registered users of HKU



The screenshot displays the AALAS Learning Library website. The header features the AALAS logo (an open book with a tree) and the text "AALAS LEARNING LIBRARY Animal Care and Use in Research and Education". A navigation bar includes links for "About ALL", "Libraries", "Course Catalog", "Help Center", and "Subscriber Center". The "Course Catalog" link is circled in blue. Below the navigation bar, the page title is "Animal Care and Use Courses" and the user "Cassius Chan" is logged out. The main content area is titled "Tracks" and contains the instruction: "Select a track to view courses organized by job function. For all AALAS courses, choose the AALAS Courses track." Below this, there is a section for "University of Hong Kong Libraries Tracks" with two expandable options: "AALAS Courses" and "Free Courses". The footer contains the text "HOME | CONTACT US | TERMS & CONDITIONS | AALAS.ORG" and "©2005 American Association for Laboratory Animal Science. All Rights Reserved."

Example : If you want to study “Aseptic Technique for Rodent Survival Surgery”:- (1) click “Anaesthesia, Analgesia, and Surgery” under AALAS Courses and choose this topic.



The screenshot displays the AALAS Learning Library website. The header features the logo and the text "AALAS LEARNING LIBRARY Animal Care and Use in Research and Education". Below the header is a navigation bar with links for "About ALL", "Libraries", "Course Catalog", "Help Center", and "Subscriber Center". The main content area is titled "Animal Care and Use Courses" and includes a user profile for "Cassius Chan" with a "log out" link. A "Tracks" section explains that users should select a track to view courses organized by job function, with a note to choose the "AALAS Courses" track for all AALAS courses. The "University of Hong Kong Libraries Tracks" section is expanded to show a list of courses, with "Anesthesia, Analgesia, and Surgery" selected and expanded to show sub-topics like "Aseptic Technique for Rodent Survival Surgery". A blue arrow from the text above points to this specific course title.

AALAS LEARNING LIBRARY
Animal Care and Use in Research and Education

About ALL | Libraries | Course Catalog | Help Center | Subscriber Center

Animal Care and Use Courses Cassius Chan log out

Tracks
Select a track to view courses organized by job function. For all AALAS courses, choose the AALAS Courses track.

University of Hong Kong Libraries Tracks

- AALAS Courses**
 - AALAS Certification Preparation**
 - ALAT Courses: 2009 ALAT Training Manual**
 - Anesthesia, Analgesia, and Surgery**
 - [Aseptic Technique for Rodent Survival Surgery](#)
 - [Inhalation Anesthesia Systems for Rodents](#)
 - [Pain Recognition and Alleviation in Laboratory Animals](#)
 - [Post-Procedure Care of Mice and Rats in Research: Minimizing Pain and Distress](#)
 - [Small Ruminant Anesthesia and Intra-operative Monitoring](#)
 - Animal Health and Wellbeing**
 - Bioethics**
 - Biosecurity**
 - Compliance and IACUC Training**
 - Conversions and Calculations**
 - Facilities, Supplies, and Materials**
 - LAT Courses: 2012 LAT Training Manual**
 - LATG Courses: 2007 LATG Training Manual**
 - Management and Training**
 - Occupational Health and Safety**
 - Species-Specific**
 - US Mandates and Guidelines**
- Free Courses**

HOME | CONTACT US | TERMS & CONDITIONS | AALAS.ORG
©2005 American Association for Laboratory Animal Science. All Rights Reserved.

(2) Then by pressing the “Course” button at the bottom of the page, the full content of the topic will be displayed. There is also a self assessment (“Exam”) at the end of the course.

The screenshot displays the AALAS Learning Library website. The header includes the AALAS logo, the title "AALAS LEARNING LIBRARY", and the subtitle "Animal Care and Use in Research and Education". A navigation bar contains links for "About ALL", "Libraries", "Course Catalog", "Help Center", and "Subscriber Center". A sidebar on the left lists various resources: "Animal Care and Use Courses", "JAALAS CEU Test Library", "School Resources Library", "Animal Biosafety Training Program", and "Course Search". The main content area is titled "Animal Care and Use Courses" and shows a course titled "Aseptic Technique for Rodent Survival Surgery". The course description includes "Content: An overview of support procedures for conducting aseptic surgery in rodents" and "Audience: Technical personnel who work in a rodent surgery environment". A large grey box with a blue border contains the text "(Copyrighted material not displayed)". At the bottom of the course page, there are two buttons: "Course" and "Exam", both of which are circled in green. Below these buttons, it states "CEUs: 1.5 for completing course and passing exam" and a link "Return to tracks". The footer contains the text "HOME | CONTACT US | TERMS & CONDITIONS | AALAS.ORG" and "©2005 American Association for Laboratory Animal Science. All Rights Reserved."

AALAS LEARNING LIBRARY
Animal Care and Use in Research and Education

About ALL | Libraries | Course Catalog | Help Center | Subscriber Center

Animal Care and Use Courses Cassius Chan ☒ log out

Aseptic Technique for Rodent Survival Surgery
Content: An overview of support procedures for conducting aseptic surgery in rodents
Audience: Technical personnel who work in a rodent surgery environment

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.

(Copyrighted material not displayed)

[Course](#) [Exam](#) | CEUs: 1.5 for completing course and passing exam
[Return to tracks](#)

HOME | CONTACT US | TERMS & CONDITIONS | AALAS.ORG
©2005 American Association for Laboratory Animal Science. All Rights Reserved.